**Annexure 1 - provision of building maintenance services at ATNS FAEL, FAUT and Remote Sites for a period of five (5) years rate base contract on an as-and when required basis - Volume 1A: General instructions and administrative requirements**

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**36. SBD 3.3 – Pricing Schedule – (Professionals)**

NAME OF BIDDER: ……

BID NO: **ATNS/RFP03/08/2026/27/FM_FAEL_FAUT_BUILDING MAINTENACE**

CLOSING TIME: **14h00 CAT** CLOSING DATE: **22 January 2027**

OFFER TO BE VALID FOR 120 DAYS FROM THE CLOSING DATE OF BID.

ITEM NO. | QUANTITY | DESCRIPTION | BID PRICE IN RSA CURRENCY ** (ALL APPLICABLE TAXES INCLUDED)

| **Section 1 - Labour Rates** | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **No** | **Description** | **Unit of Measurement** | **Year 1 Rate (Inc. VAT)** | **Year 2 Rate (Inc. VAT)** | **Year 3 Rate (Incl. VAT)** | **Year 4 Rate (Incl. VAT)** | **Year 5 Rate (Inc. VAT)** | **Total** |
| 1 | Skilled worker (Normal Time) 8:00 - 4:30 | Per Hour | R | R | R | R | R | R |
| 2 | Skilled worker (Overtime Time - Weekday & Saturday) | Per Hour | R | R | R | R | R | R |

| Section 1 - Labour Rates | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **No** | **Description** | **Unit of Measurement** | **Year 1 Rate (Inc. VAT)** | **Year 2 Rate (Inc. VAT)** | **Year 3 Rate (Incl. VAT)** | **Year 4 Rate (Incl. VAT)** | **Year 5 Rate (Inc. VAT)** | **Total** |
| 3 | Skilled worker (Sunday/Public Holiday) | Per Hour | R | R | R | R | R | R |
| 4 | General assistant (Normal Time) | Per Hour | R | R | R | R | R | R |
| 5 | General assistant Overtime Time - Weekday & Saturday) | Per Hour | R | R | R | R | R | R |
| 6 | General assistant (Sunday/Public Holiday) | Per Hour | R | R | R | R | R | R |
| **Subtotal** | | | | | | | | **R** |

| Section 2 - Call-Out Rates | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **No** | **Description** | **Unit of Measurement** | **Year 1 Rate (Incl. VAT)** | **Year 2 Rate (Incl. VAT)** | **Year 3 Rate (Inc. VAT)** | **Year 4 Rate (Inc. VAT)** | **Year 5 (Incl. VAT** | **Total** |
| 1 | Standard Call-Out (Monday-Friday 08:00-16:30) | Per Call | R | R | R | R | R | R |
| 2 | After Hours Call-Out (Monday-Friday 16:30-08:00) | Per Call | R | R | R | R | R | R |
| 3 | Saturday Call-Out | Per Call | R | R | R | R | R | R |
| 4 | Sunday & Public Holiday Call-Out | Per Call | R | R | R | R | R | R |
| **Subtotal** | | | | | | | | **R** |

| Section 3 - Safety File | | |
|---|---|---|
| 1 | Safety File - Once off | R |

| Section 4 - Pricing Summary | | |
|---|---|---|
| **No** | **Item** | **Amount (Excl. VAT)** |
| 1 | Section 1 - Labour Rates | R |
| 2 | Section 2 - Call-Out Rates | R |
| 4 | Section 3 - Safety File - Once off | R |
| **Subtotal (VAT Excl.)** | | **R** |
| **VAT 15%** | | **R** |
| **Grand Total (***The Grand Total Value is included solely for evaluation purposes and does not constitute the contract value*) | | **R** |

| Section 5 - % Mark-Up | | |
|---|---|---|
| **No** | **Description** | **Unit of Measurement** |
| 1 | Materials, Components and Equipment | Cost + _____ % Mark-up |
| 2 | Subcontracted Specialist Services | Cost + _____ % Mark-up |
| 3 | Rental of Access Equipment (Cherry Picker, Scaffolding etc.) | Cost + _____ % Mark-up |

**Pricing Schedule Conditions**

1. **Rate Basis**

1.1. Bidders shall provide fixed all-inclusive rates for each category reflected in Sections 1 and 2 for each contract year.

1.2. Rates shall be deemed to include all costs associated with the provision of the service, including labour, supervision, tools of trade, transport, accommodation, overheads, administrative costs, statutory obligations, profit, and all applicable taxes, including VAT where indicated.

2. **Labour Rates**

1.1. Labour shall be charged strictly in accordance with the approved hourly rates submitted in Section 1.

1.2. Payment will be based on actual hours worked and certified by the Employer's authorised representative.

1.3. Overtime, Sunday and Public Holiday rates shall only be payable where work was authorised in writing prior to commencement.

1.4. No minimum number of hours shall be guaranteed under this contract.

**2. Call-Out Rates**

2.1. The call-out rates submitted in Section 2 shall constitute a once-off charge per incident and shall include travel time, mobilisation, vehicle costs, fuel, and associated attendance costs.

2.2. A call-out charge shall not be claimed where personnel are already on site performing scheduled work.

2.3. Multiple call-out charges for the same incident or work instruction shall not be accepted.

**3. Materials, Components and Equipment**

3.1. Materials, components and equipment shall be charged at verified acquisition cost plus the applicable tendered mark-up percentage contained in Section 5.

3.2. The Employer reserves the right to request original supplier quotations, invoices, delivery notes, and proof of payment to substantiate costs.

3.3. No mark-up shall be applied to mark-ups already included by suppliers (no compound mark-ups).

**4. Subcontracted Specialist Services**

4.1. Where specialist services are required, reimbursement shall be limited to the actual invoiced cost plus the tendered mark-up percentage.

4.2. Prior written approval must be obtained before engaging any subcontractor.

4.3. The Employer reserves the right to request alternative quotations and may reject unjustified costs.

**5. Rental Equipment**

5.1. Rental equipment such as cherry pickers, scaffolding, lifting equipment and similar specialised equipment shall be reimbursed at actual rental cost plus the approved mark-up percentage.

5.2. Supporting supplier invoices shall be submitted with each claim.

**6. Annual Escalation**

6.1. Rates applicable to each contract year shall not exceed the rates tendered for the respective year.

6.2. No additional escalations shall be permitted beyond the rates provided in the pricing schedule.

6.3. Should the contract be extended beyond the initial term, any escalation shall be subject to mutual agreement and approval in accordance with applicable procurement prescripts.

**7. Claims and Verification**

7.1. All claims submitted by the Contractor shall be supported by detailed timesheets, job cards, supplier invoices and any other documentation reasonably required by the Employer.

7.2. The Employer reserves the right to audit and verify any charges prior to payment.

**8. Evaluation of Tendered Prices**

8.1. For tender evaluation purposes, the amounts reflected under Section 4 shall be used.

8.2. The Grand Total for Evaluation Purposes shall be the aggregate of:

8.2.1. Labour Rates.

8.2.2. Call-Out Rates.

8.2.3. Safety File Cost.

8.3. The evaluated tender amount shall not be construed as a commitment to spend the stated value.

**9. Contract Nature**

9.1. This shall be a rate-based contract.

9.2. Appointment under the contract does not guarantee any minimum work volume, value, frequency of instruction or expenditure.

9.3. Services will be procured on an as-and-when-required basis through authorised purchase orders or work instructions.

**10. Price Integrity**

10.1. Rates shall remain valid for a minimum period of 120 days from the tender closing date.

10.2. The Employer reserves the right to reject any rates deemed unbalanced, front-loaded, excessive, speculative, or non-market related.

10.3. Any arithmetic errors identified during evaluation shall be treated in accordance with the procurement conditions of tender.

**11.** The Employer reserves the right to obtain alternative quotations for any material, equipment rental or specialist service where there is reason to believe that the costs submitted are not market related. The Contractor shall not be entitled to reimbursement for any cost not supported by acceptable documentary evidence or not authorised in writing by the Employer.